



Expectations

Updated January 2025

Each board member will be responsible for the following commitments on an annual basis:

- **Meetings**

- 232-Help/Louisiana 211 currently holds quarterly meetings. Meetings are typically held on a weekday, with the reception from 5:30pm – 6:00pm and the general meeting lasting from 6:00pm - 7:00pm at the 232-Help/Louisiana 211 office.

- **Optional Committee**

- **Development Committee.** The Development Committee (DC)'s primary responsibility is assisting with the fundraising events hosted by 232-Help/Louisiana 211 by securing sponsorships, selling tables and soliciting auction items and donations. The DC generally meets once a month on a Tuesday at 11:30am at the 232-Help/Louisiana 211 office. Lunch is provided, and the meetings generally last until 1:00pm. *The DC's work is crucial to our agency, as our fundraising events are responsible for up to 30% of our yearly income.*

- **Financial Expectations**

- Each Young Professional Board Member is expected to bring a minimum of \$1,000 per year into the organization. This can be through sponsorships, gala table or ticket sales (tables = \$2,500, individual tickets = \$150), donations or in-kind donations. In-kind donations can take the form of professional services provided, auction items secured, etc.

- **New Contacts.**

- Our Young Professional Board Members are expected to provide the Executive Director with at least one new contact per year. This will allow our agency to grow past our current group of sponsors/donors. This can be for sponsorships or business connections that can help to further the mission of 232-Help/Louisiana 211.

- **Agency Awareness**

- Board members are expected to represent 232-Help/Louisiana 211 in the community and to make every effort to share our mission when the opportunity arises.

Signature: _____ Date: _____

Printed Name: _____